

**Minutes of Board Meeting**  
**April 13, 2016**  
**10:00 a.m.**

**Present**

David Connell  
Dawn Cartee  
Lynda Coker  
Jeff Wigington  
Todd Cowan  
Rachel Little  
Jeff Markey

**Not Present**

Anthony Heath  
Hubert Parker

Also attending the meeting from C. R. England Trucking Company were Mr. Aaron Shepherd and Mr. Spencer Angerbauer.

**Establish Quorum/Call to Order**

Chairman David Connell confirmed the presence of a quorum and called the meeting to order at 10:01 a.m.

**Approval of Minutes**

Chairman Connell called for a motion regarding the minutes from the February 17, 2016 Board meeting. A motion was made by Todd Cowan to approve the regular meeting minutes as presented; Jeff Wigington seconded the motion with unanimous approval by the remaining Board members.

**Commissioner's Report**

Commissioner Brantley began by briefing the Board members on the ribbon-cutting ceremony for the Atlanta CSC. Governor and Mrs. Nathan Deal attended the ceremony along with several DDS Board members. A PowerPoint presentation showed the ribbon-cutting ceremony and Governor and Mrs. Deal touring the new facility.

Bob Griffin, Chief Financial Officer, gave an update on facilities. A PowerPoint presentation showed the latest update of the Dallas CSC. The Dallas CSC is expected to open in mid-July of 2016. For the Fayetteville new location, the contract negotiations are complete. The new location is ½ mile from the courthouse complex in Fayetteville. There will be 16 to 18 employees and the plans for this location have been approved.

Commissioner Brantley briefed the Board on the field's performance. March 2016 was the busiest month in the history of the department; we had over 414,000 transactions. Our statewide average wait-time was 11 minutes. For the month of March, 55 CSC's met the goal of serving 95% of our customers within 30 minutes or less.

Mike Mitchell, Legislative Liaison, briefed the Board on House and Senate Bills that were being tracked by DDS. There were 90 bills in the House and 33 in the Senate. HB 806, which is an agency bill, passed the House. This bill would make the standard term of driver's licenses, commercial driver's licenses, and

identification cards 8 years. Senate Bill 6, which would have required DDS to produce a new driving privilege card for non-citizens on deferred action status and SR 675, which would have allowed the voters to decide whether English should constitutionally be recognized as the official language of Georgia did not pass.

Michele Jordan, Budget Director, provided an update on the AFY 2016 and FY 2017 budgets, as passed during the 2016 legislative session. The discussion also included a synopsis of the bond funding approved for the agency. Two bonds, one for vehicles and one for driver's license card production equipment, were approved, and DDS has requested that the amounts be included in the State bond sale scheduled for June 7, 2016. The Board was asked to approve a resolution for sale of those bonds. Lynda Coker motioned to approve the resolution; Jeff Wigington seconded the motion with unanimous approval by the remaining Board members.

### **Rules for Initial Approval**

Angelique McClendon, General Counsel, reviewed the following rules:

- 1-1-.08** Failures Written/Skills Test
- 375-3-1-.02** Applications and Supporting Documentation
- 375-3-1-.15** Photographs on Cards or Credentials Issued by the Department
- 375-3-8-.02** Access to Driver History Record Information for State Agencies, Municipalities, Counties, and Public Boards of Education for Employment Purposes
- 375-5-1-.01** Organization
- 375-3-1-.12** Re-Examination upon Failure

Lynda Coker motioned to approve the initial rules for adoption; Jeff Wigington seconded the motion with unanimous approval by the remaining Board members.

### **Rules for Final Approval**

- 375-5-5-.01** Organization
- 375-5-5-.02** Definitions
- 375-5-5-.03** For Hire Endorsement Requirements
- 375-5-5-.04** Qualifications for Issuance of a For-Hire License Endorsement
- 375-5-5-.05** Suspension Revocation or Cancellation of a For Hire License Endorsement
- 375-5-5-.06** General Regulations
- 375-6-2-.01** Access to Accident Reports
- 375-6-2-.02** Uniform Traffic Accident Reports

Jeff Wigington motioned to approve the final rules for adoption; Lynda Coker seconded the motion with unanimous approval by the remaining Board members.

### **Citizen Waivers**

Debra Burger – She is seeking a driver's license. She is 62 years old. She is missing a name change document. She has a copy of her birth certificate, a copy of her school records, a marriage certificate, a

Social Security statement, a Social Security card, a Numident letter, and a copy of her high school yearbook. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Lynda Coker motioned to approve the waiver; Dawn Cartee seconded the motion with unanimous approval by the remaining Board members.

Charles Carr – He is seeking a driver's license. He is 70 years old. He is missing his birth certificate. He has a copy of his Birth Not Found letter, a copy of his DD 214, a copy of his discharge document from the Airforce, a copy of his father's birth certificate, a copy of his employment record, a copy of his divorce decree, a Medicare card, and a copy of his mother's death certificate. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Jeff Wigington motioned to approve the waiver; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

Bettie Cooley – She is seeking a driver's license. She is 68 years old. She is missing a citizenship document related to the former Immigration and Nationality Act. She has a copy of her birth certificate from Germany, a copy of her parents' marriage certificate, a passport, a copy of her father's death certificate, a Medicare card, a Georgia driver's license, a Social Security card, a copy of her father's DD 214, and a Consular Report of Birth Abroad. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Dawn Cartee motioned to approve the waiver; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

John Ellis – He is seeking a driver's license. He is 45 years old. He is missing a name change document. He has a copy of his birth certificate, his school ID card, a National Honor card, a copy of his DD 214, a copy of his marriage license, a copy of his college records, an insurance card, a copy of his father's Social Security card, a copy of his Social Security card, a military card, a North Carolina driver's license, and a copy of his high school diploma. Ms. Angelique McClendon stated that the department does not support the approval of the waiver because he has not submitted sufficient documentation to support his assertion of an early childhood name change.

Lynda Coker motioned to deny the waiver; Jeff Wigington seconded the motion with unanimous approval by the remaining Board members.

Autumn Goulding – She is seeking an ID card. She is 45 years old. She is missing a citizenship document related to the former Immigration and Nationality Act. She has a copy of her birth certificate, a copy of her father's birth certificate, a copy of her parents' divorce decree, a marriage license, a copy of her father's death certificate, a Social Security card, a copy of her father's DD 214, and a copy of her school records. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Todd Cowan motioned to approve the waiver; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

Charlie Handley – He is seeking a driver's license. He is 56 years old. He is missing a citizenship document related to the former Immigration and Nationality Act. He has a copy of his birth certificate, a copy of his mother's and father's birth certificates, a copy of his father's DD 214, a marriage certificate, a

Social Security card, a high school document, a copy of his DD 214, and a Georgia driver's license. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Rachel Little motioned to approve the waiver; Dawn Cartee seconded the motion with unanimous approval by the remaining Board members.

Jessie McNeil – She is seeking an ID card. She is 64 years old. She is missing a copy of her birth certificate. She has a copy of her Birth Not Found letter, a copy of marriage license, a copy of her marriage application, a copy of her child's birth certificate, a copy of her Social Security Administration Payee Report, and a Numident letter. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Todd Cowan motioned to approve the waiver; Jeff Markey seconded the motion with unanimous approval by the remaining Board members.

Veronica Ryckman – She is seeking a driver's license. She is 70 years old. She is missing a name change document. She has a copy of her birth certificate, a copy of a joint tax return, her child's birth certificate, a legal notice, a copy of her divorce decree, a marriage license, a Social Security statement, a Florida driver's license, a Warranty Deed, a copy of her utility bill, and a Social Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Rachel Little motioned to approve the waiver; Lynda Coker seconded the motion with unanimous approval from the remaining Board members.

Georgia Sanders – She is seeking an ID card. She is 65 years old. She is missing a copy of her birth certificate. She has a copy of her immunization record, a copy of her school record, a marriage license, a marriage application, a copy of her health insurance, and an employee badge. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Jeff Markey motioned to approve the waiver; Lynda Coker seconded the motion with unanimous approval by the remaining Board members.

Jessie Shubert – He is seeking a driver's license. He is 55 years old. He is missing a citizenship document. He has a copy of his birth certificate, a copy of his father's birth certificate, a copy of his parents' marriage certificate, a Georgia driver's license, a copy of his mother's death certificate, and a Social Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Lynda Coker motioned to approve the waiver; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

Linda Smith – She is seeking a driver's license. She is 56 years old. She is missing a copy of her marriage license to Smith. She has a copy of her birth certificate, a copy of her child's birth certificate, a divorce decree, a copy of her driving record, a marriage affidavit, and a Social Security card. Ms. Angelique McClendon stated that the department supports the approval of the waiver.

Dawn Cartee motioned to approve the waiver; Todd Cowan seconded the motion with unanimous approval by the remaining Board members.

Michael Stopp – He is seeking a driver's license. He is 51 years old. He is missing a citizenship document related to the former Immigration and Nationality Act. He has a copy of his adoption document, a copy of his father's birth certificate, his father's discharge papers, a foreign passport, a copy of a letter from a Senator, an Indiana driver license, USCIS Status sheet, USCIS Inquiry, and a Social Security card. Ms. Angelique McClendon stated that department does not support the approval of the waiver because he has had enough time to apply for his Certificate of Naturalization.

Lynda Coker motioned to approve the waiver upon verification of his alien number; Jeff Wigington seconded the motion with unanimous approval by the remaining Board members.

Barbara Williams – She is seeking a driver's license. She is 68 years old. She is missing a copy of her birth certificate with her father's last name. She has a copy of her school record, a copy of her high school diploma, a Marriage License, a copy of her child's birth certificate, a copy of her husband's death certificate, a North Carolina driver's license, and a Social Security card. Ms. Angelique McClendon states that the department supports the approval of the waiver.

Todd Cowan motioned to approve the waiver; Dawn Cartee seconded the motion with unanimous approval by the remaining Board members.

#### **New or Old Business**

The next Board meeting will be held on May 11, 2016.

#### **Adjournment**

There was no further business to discuss; Chairman David Connell called for a motion to adjourn. A motion was made and seconded with unanimous approval by the Board.

Respectfully Submitted,

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Jeff Wigington